

# MINUTES

## **All Souls Unitarian Universalist Church Board of Directors**

**September 21, 2010**

**7:30 – 9:30 p.m.**

**Attendees:** Susan Bettinger, President; Claudia Harris, Vice President; Virginia Villarreal, Secretary; Jared Davis, Treasurer. Members at Large: Amanda Lawrence, John Allen, and Robert Smith. Ex-officio members Susan Caldwell, DRE and Barbara Jarrell, Chaplain

**Absent:** Mark Mullens, Member at Large

### **Lighting of the Chalice/Reading of our Covenant**

The Chalice was lit, and Covenant was read

### **Approval of Minutes**

The Minutes from August 17 were read, and after a few corrections, Jared moved to approve the Minutes, and John seconded. The Minutes passed without opposition.

### **BPOD**

1<sup>st</sup> Sunday, **10/3**: Susan Bettinger/ Robert Smith

2<sup>nd</sup> Sunday, **10/10**: Amanda Lawrence/ John Allen

3<sup>rd</sup> Sunday, **10/17**: Mark Mullens/ Jared Davis

4<sup>th</sup> Sunday, **10/24**: Claudia Harris/Virginia Villarreal

5<sup>th</sup> Sunday, **10/31**: Claudia Harris/Virginia Villarreal

### **Visioning Team Report**

Barbara presented the Visioning Team's final report. The Visioning Team was given the task of creating a vision for the congregation. After much review of the results from the multiple cottage meetings with the congregation, and after analyzing them, the Visioning Team structured the vision for All Souls based on the Unison Affirmation. The report gives a framework from which a long-term Planning Committee can work. The Board found the report very complete, and commends the Visioning Team for their hard work and outstanding report. Robert moved that the Visioning Team present their report to the congregation, and John seconded. The motion passed.

### **Chaplain's Report**

Members in need: Barbara reminds us that the demographics of our church are changing. We have a growing number of elderly and of women with various financial and emotional needs; we have many members who are in financial crisis, some even in danger of becoming homeless. We need to find ways of helping our members in need. John mentioned that there are many agencies that can help, and he will ask Audrey for the multiple contact numbers, emails and names of the different agencies that help people in need.

Committees: Sarah Prickett suggested ways of making our various committees more efficient. It would involve consolidating the various committees into 7 Groups. Robert remembers when we had a similar program in the past called In-Reach and Out-Reach.

Barbara will ask Sarah Prickett to send more information about her organizational group.

Ushers: We need a coordinator in charge of making sure we have ushers for Sunday service. Elizabeth Just volunteered to coordinate the ushers if no one else wanted to do the work.

## **Building and Grounds**

Air Conditioning Filters: All AC filters were finally replaced at a total cost of \$110.00.

Betty Parent will make sure that the filters be changed on schedule.

Air Conditioning: John reminded the Board that the AC units of the church are old and in danger of breaking. There are a total of seven (7) industrial size units, and the Church needs to start saving money towards replacing them as the need arises.

John asked the Board to review several bids the Building and Grounds Committee acquired for janitorial services. They are:

a) Carpet in hall: A bid of \$183.00 to have Porters Dry Cleaning clean the carpet in the RE hall wing. The Board accepted, and the carpet will be cleaned.

b) Resealing the floors: A bid of \$475 to strip, clean, and refinish the floors in the classrooms, social hall, and restrooms. The bid was accepted.

c) Programmable Thermostats: A bid of \$1,050 by Air One Heating and Air Conditioning to remove the seven existing thermostats and replace them with digital ones. An extra \$300.00 if we wanted lock box covers. The Board accepted the bid, excluding the lock box covers.

The Board was reminded that the Green Committee had raised money for this purpose. John will ask the Green Committee for their donation to help pay for the thermostats, even if they just go halfway with the bill.

Adopt a room: So far only the ladies' restroom has been "adopted" for painting.

Patio Benches: The Young Adults, together with Ron Thurston, sanded down all of the benches on the back patio.

Projector: We need to buy a projector. We do not have one for presentations; thus, when we need one, we always find ourselves having to borrow it.

## **Office Report**

Credit Card: As of this date, still no credit card for the office. Susan Bettinger applied for the card a month ago, but we were turned down. She is now going to negotiate with her bank instead of Capitol One. In the meantime, both Susan Caldwell and Barbara have been using their personal credit cards to purchase the essential items for the church.

Office computer: Without a credit card we have not been able to buy a computer for the office. Alex is so far surviving with an old laptop computer.

Attendance: Alex submitted the attendance report, which is attached to these Minutes.

## **DRE Report**

Susan Caldwell submitted her DRE Report, which is posted with the Minutes. Among the items discussed were:

Religious Education classes have begun.

Crop Walk: All Souls is participating in the Crop Walk October 24<sup>th</sup>. The High School and Middle School classes will be setting up a table on Sundays to recruit walkers from the congregation.

Adult Religious Education: Barbara and Susan Caldwell are teaching "The new UU" on Tuesday nights. So far there are eight (8) members taking this class.

OWL: We are sending two (2) members to OWL training in Houston. They are Clay Walker and Raydra Hall.

## **Council Report**

Pledge Chair: We still need a Pledge Chairperson. Everyone we have approached declined. Amanda mentioned that perhaps Eric First would be interested in chairing the committee.

Denominational Affairs Team Report: Steve Caldwell submitted the Denominational Affairs Team Report with upcoming Unitarian Universalist events for 21<sup>st</sup> of September 2010 and beyond. The report is posted with the minutes.

Membership: We have six (6) new members as of last Board meeting.

Silent Auction: There are sign-up sheets in the foyer.

Candidate Accountability Night: September 23, sponsored by Interfaith. We would like to have a good showing at the meeting. Susan Caldwell will co-host the event, and Barbara will be asking questions. Barbara mentioned that Mayor Glover doesn't consider Interfaith as a power player. Hopefully with a big turnout he may change his opinion.

## **New Business**

Church Policy Manual: Amanda and John will search for the missing Policy Manual. Mark has a template, which has information very similar to the policy manual suggested by the UUA. We will start working on that, but we must find the policies adopted in the past by the Board.

## **Adjournment**

At 9:00 p.m. the Board adjourned the official meeting. The Board then proceeded to go into Executive session to discuss Fair Compensation. The Board meeting ended at 10:00 p.m.